



Media and Communications Internship

Application Deadline: October 10th, 2018

Position: Part-time, Unpaid

Timeframe: 10/15/18 - 04/15/19

Description

Gravity Water, a US-based 501(c)3 Non-Profit Organization, focuses on providing clean drinking water to communities in developing countries by combining rainwater harvesting, elevated storage, and gravity-fed filtration, is seeking a Media and Communications Intern to assist the Gravity Water Management Team in developing its physical and online public outreach. The Media and Communications position holds an important role in the Organization, serving as the bridge that connects Gravity Water's work, projects, engagement, and impact with the rest of the world. The Media and Communications intern will be part of a supportive and professional team of passionate individuals dedicated to making clean drinking water accessible by the communities who need it most.

The internship focuses on content creation, information dissemination, and public relations through various online, social media, and physical media platforms. Being a young and fast-growing International Non-Profit, this internship provides great opportunities for professional growth, not only in managing and maintaining Gravity Water's current media and communications platform but creating and developing new media and outreach initiatives to help the Organization continue to grow. Gravity Water strongly encourages individuals who are passionate about the importance and benefit of global clean water access and are inspired to use their media and communication skill sets to make a real-world difference to apply for the position.

Responsibilities

Essential job responsibilities and duties may include but are not limited to:

- Manage Gravity Water Social Media Platforms, including posting, brand alignment, and communications
- Manage Gravity Water general email accounts and online contact lists
- Develop Quarterly Newsletters for Gravity Water contacts
- Work with Management Team to develop online campaigns and fundraising initiatives
- Explore advertisement, promotional, and outreach opportunities through online and physical platforms

Requirements

Required Qualifications:

- Passion and inspiration for providing clean drinking water to communities in developing countries
- Strong written and verbal skills
- Experience using Google Suite and Social Media platforms
- Time commitment: 5 hours per week (minimum)

Desired Qualifications:

- Experience in Adobe, Mailchimp, Search Engine Optimization, graphic design, Adobe, website development, and strategic marketing.

How to Apply

Interested applicants can email a cover letter and resume in PDF format to Danny Wright at danny@gravitywater.org, using the subject line "Gravity Water Intern Application - Media and Communications". **Applications must be submitted by 12:00 PM PST, October 10th, 2018.**