

Note: Jobs will be updated on the ER System asap. Please check back for active links.

Program Coordinator, Green Office Certification Program

The Green Office Program Coordinators work with team members to help people implement sustainable practices at work. The Coordinator will conduct energy, water, and waste assessments (looking in people's trash!) and consult with employees to identify and implement a plan to reduce waste, conserve resources and improve environmental performance. The Coordinator will gain experience in marketing; outreach and communication; consulting; energy, water and waste auditing; delivering public presentations; report writing; and delivering education programs. The Program Associate will be required to attend regular team meetings and quarterly retreats, and hold regular office hours, the schedule of which is to be determined with the student based on their availability. This position is for the entire 2021-22 academic year. To apply, [visit the Career Center website and search for position #6682](#) or, if you would like to be considered for a scholarship instead of hourly pay, send your resume and cover letter to scasey@ucsc.edu.

Compensation: \$12/hr

Start Date: Ideally summer, 2021 but could be as late as fall quarter, 2021. End

Date: June, 2022

Sustainability Project Manager

The Sustainability Project Manager will work collaboratively and independently to ensure the ongoing success of the [Employee Sustainability Certificate Program](#) and UCSC reporting metrics in the [Sustainability Tracking Assessment and Rating Program](#). The Project Manager will gain experience in program management, database systems, event planning, and evaluation systems in addition to data collection and reporting. Join a fun work environment and collaborate to establish short and long-term goals to support the Campus Sustainability Plan. You'll be required to attend regular team meetings and quarterly retreats, hold regular office hours, the schedule of which is to be determined with the student based on their availability. Ideally we'd like to find someone who is available Wednesdays from 12:30- 1:30. To apply, visit the [Career Center website and search for position #5304](#) or, if you would like to be considered for a scholarship instead of hourly pay, send your resume and cover letter to scasey@ucsc.edu.

Compensation: \$12.50/hr

Start Date: Fall quarter, 2021 (ideally some work over the summer before fall quarter would be great) End

Date: June, 2022

Graphic Designer/Website Student Assistant

The Graphic Designer/Website Assistant will provide design and website editing skills related to coordination of campus sustainability efforts. Ideal design skills: knowledge of one or more of the following, Adobe Photoshop, Adobe Illustrator or Adobe InDesign. Ideal website skills: WCMS (UCSC's official CMS platform) or other CMS platforms like Wordpress, Squarespace or Drupal. This candidate will work on various designs of educational materials including a monthly newsletter, social media, flyers and print materials. They will also attend weekly meetings and conduct outreach through presentations and tabling events. To apply, [visit the Career Center website and search for position #8089](#).

Compensation: \$12/hr

Start Date: Open until position is filled, Summer and Academic year position End

Date: June 2022

Commencement Sustainability Assistant, Zero Waste Team

Commencement Sustainability Assistants will work during Commencement weekend to support UC Santa Cruz's Zero Waste efforts! Assistants will trash talk, which is our term for sorting waste and ensuring that the waste stream is free of contamination. The job is outdoors and involves lifting bags of waste as well as bagging and rebagging recycling, compost and landfill bins. Assistants will also be interacting with Commencement guests in a positive and friendly manner and answering guests' questions. This is a great opportunity to make extra money right before summer, watch your friends graduate, and get a housing extension if needed. Graduating seniors are discouraged from applying! To apply, [visit the Career Center website and search for position #8528](#).

Compensation: \$12/hr

Start & End Dates: Monday, June 11, 2022 - Sunday, June 17th, 2022

Program Coordinator, Zero Waste Team

The Zero Waste Team Coordinator will assist in coordinating the efforts of the student-led Zero Waste Team, which takes an active role in helping UCSC reach the Zero Waste goal by 2020. The Zero Waste Team Coordinator will develop and implement waste reduction educational and infrastructural efforts campus-wide through individual projects, including: facilitating peer-to-peer educational opportunities such as presentations and workshops and advancing recurring and new projects on waste reduction on campus. Existing projects include hosting Zero Waste Event trainings, greening on-campus venues, organizing the 5th Annual Campus Clean Up Day, and assisting with the rollout of Zero Waste collection infrastructure (including compost) in campus food service, academic buildings, and event venues. This position is for the entire 2018-19 academic year. To apply, [visit the Career Center website and search for position #8458](#).

Compensation: \$12/hr

Start Date: September 2021

End Date: June 2022

Carbon Fund Program Coordinator (2 positions)

The Carbon Fund student fee measure was established in 2010, providing over \$100,000 in grant funding annually to support projects that help to reduce greenhouse gas emissions, as well as supporting sustainability education and social justice initiatives on campus and in our local community. As a student Coordinator, you will have the opportunity to work with Sustainability Office staff to implement these projects, as well as gain valuable experience in organization and committee administration, reviewing grant proposals, campus operations, climate change mitigation efforts, and more! To apply, [visit the Career Center website and search for position #7314](#).

Start Date: Training in late May/early June, 2021; regular work schedule for 8-12 hours/week starts mid-September 2021, depending on availability. End Date: June, 2022