



Call for Applications: *Refract Journal* is seeking an intern!

Job Description & Qualifications

[*Refract: An Open Access Visual Studies Journal*](#) seeks a motivated undergraduate student interested in learning about the publishing process for a digital academic journal and in gaining valuable experience working with the editorial team of UCSC graduate students. *Refract* is an open access graduate student-run journal located in the History of Art & Visual Culture department at UCSC. We publish a combination of academic and experimental writing as well as visual and alternative media through a digital publishing platform. This internship will be an opportunity to work closely with the editorial board and learn about the day-to-day operations of publishing an academic journal, as well as gain skills in editing, research, writing, and working with digital databases and open access publishing. It is also a chance to hone graphic design and marketing skills.

An interest in open access and/or digital publishing, graphic design, writing, and/or editing in addition to a background in art history, visual culture, film/new media, art practice, or art writing is preferred, but not required. Training and oversight will be provided by *Refract* editorial board members, and the internship can be tailored to suit the intern's individual interests and career goals. This is a paid, part-time position with a time commitment of 5 hours per week for the 2021-22 academic year. The intern will be paid \$850 per quarter, for up to 4 quarters (including summer 2022).

Duties may include

- Researching authors, bibliographies, and citations for DOIs
- Working with the publisher and digital publishing platform
- Periodically attending *Refract* team meetings and reporting on project progress
- Working closely with editorial board through email/zoom (fall quarter) and in-person meetings (health regulations permitting)
- Generating social media and marketing content associated with *Refract's* Facebook, Instagram, and Twitter pages
- General administrative assistance
- Transcribing interviews and/or working with ASL and captioning services

Application Process

Please send résumé and cover letter detailing your interest in the position to refractjournal@ucsc.edu by October 3, 2021.

Please address any questions to the editorial board at refractjournal@ucsc.edu.

