Name of Student_________________________
Telephone ______________________________
UCSC Email______________________________
Student ID No.________________________________
Major_________________________________ FR / SO / JR / SR/ Other
Concentration (Only if Single ENVS)_____________________
College Affiliation________________________________

*PLEASE WRITE LEGIBLY*

I agree to keep a record of my hours on a form that will be submitted with final work.

I agree to check my email address weekly as a required part of this internship.

I agree to read the Internship Syllabus/Checklist and submit all work on due dates.

I further agree to meet with my faculty sponsor (a minimum of 2 times for 2-unit internship)

If my picture is taken at my internship site I agree to its exclusive use by the internship office for promotional purposes only.

I understand that timely eCommons submission of all materials is a requirement for passing the class, and that I will not pass unless ALL my materials are submitted by the required deadlines.

When introducing your internship idea to a potential faculty sponsor, either in person or via email, please be sure to indicate the type of internship (lower division, upper division, senior exit) and the number of units! This crucial information will allow your sponsor to assess your needs and get back to you with a decision.

GIVE A BRIEF DESCRIPTION OF THE AGENCY FOR WHICH YOU WILL BE WORKING:

__________________________________________________________________________________________________

__________________________________________________________________________________________________

WHY DO YOU WANT TO DO THIS INTERNSHIP? WHAT ARE YOUR LEARNING GOALS? (Mention academic concepts and principles to be tested, specific skills and competencies to be learned, connections to studies and/or career.)

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________
HOW ARE YOU PREPARED TO DO THIS INTERNSHIP?

Relevant coursework you have taken:
________________________________________________________________________________________
________________________________________

Relevant skills and experience:
________________________________________________________________________________________
________________________________________

AGENCY AGREEMENT

1. RESPONSIBILITIES OF AGENCY TO STUDENT: Supervision of intern, written evaluation and _____________
________________________________________________________________________________________

2. RESPONSIBILITIES OF STUDENT TO AGENCY (describe your role within the agency. List tasks to be performed during
the internship, work schedule, specific outcomes, and final product if any).

3. Required readings for agency: ( □ yes □ no) a) b)

4. Meetings with agency sponsor are required at least weekly:

□ □ specific time/day: ______________________ □ □ □ □ as needed — explain: ______________________

FACULTY AGREEMENT

1. Meetings with faculty sponsor will be required:

□ □ student will meet with me ________ this quarter (minimum twice for a 2-unit internship and 3-4 meetings for a 5-unit internship.)

2. Journal (to be submitted only to faculty via Internship Office at end of quarter.)

   Style of journal ______________________

3. Required Readings: (Annotations? □ yes □ no)
   a. ______________________
   b. Read the Internship Handbook, it will be emailed to you.

Work to be submitted by 2-unit ENVS 184 intern: a) 60 field hours, b) maintain a
journal, c) 4-6 page final paper which details and reflects back upon the entire internship
process, and d) submit supervisor-signed time record.

Final Paper and Internship Journal

a. Analytical paper about the internship experience (skills and theory learned, connections to coursework,
   Intellectual and personal growth), and internship journal to be submitted only to faculty via Internship Office at end of
   quarter.

   Paper length for a 2-unit internship is approximately 4-6 pages

Signed: Student □ Date □

Signed: Agency Sponsor □ Date □

Signed: Faculty Sponsor □ Date □

Signed: ENVS Internship Coordinator □ Date □